

## FREE SCHOOL MEALS / PUPIL PREMIUM ELIGIBILITY

Wednesday, 11/10/2023  
09:50To Prime Parents of: To School Members: 

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 EMAIL

Dear Parents / Carers,

Cheshire local authorities have recently switched their free school meal (FSM) and pupil premium eligibility systems to an online portal. As a result, the below steps are all that are needed to determine if a child is eligible for FSM or pupil premium during their time at primary school.

The below process only take a few minutes & provides instant confirmation as to whether your child(ren) could be eligible for any of these benefits. If you wish to check your eligibility, please follow the below instructions to do so. If you have never been eligible for these previously, please do let us know by reply message if the system confirms that you are now eligible.

1. Either school or parent runs eligibility check - [Online FSM Application \(cloudforedu.org.uk\)](https://cloudforedu.org.uk)
2. Eligibility found, move to step 3. If not eligible, system checks every single week until they are eligible if circumstances change.
3. School adds eligibility to pupil premium area of SIMS (or other MIS system)
4. School sends Cheshire LA a password protected file with Pupil Premium Pupils
5. School receives the money it is entitled to in Pupil Premium. 2 Cheshire primary schools with just 200 on roll each found £50,000 last year.

To confirm, the eligibility is derived from an instant, then weekly check with Department for Work and Pensions, Home Office and HM Revenue and Customs Payroll information, meaning instant eligibility confirmation with the ECS (Employment Checking Service).

With thanks,

School Office

**Aston by Sutton Primary School respects the work-life balance of its staff who are not expected to read or respond to emails or messages outside of their working hours.**

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